

LOWCOUNTRY SENIOR NETWORK

BOARD MEETING MINUTES

JANUARY 22, 2010

LOCATION: HOSPICE OF CHARLESTON INPATIENT CENTER

WANDO PARK BLVD., MT. PLEASANT, SC 2999464

BOARD MEMBERS PRESENT: KESHA W. GRAHAM, DAVID HEILMAN, DANA TOTH, JERRY GARNER, ALYSON FUDGE, TAUNA LONGEST, REBECCA IMHOLZ, TOM SWEENEY, ROCKY SASSER, VICKY INGALLS, LISA GREGOIRE, PAUL MACDONALD

NOT PRESENT: WENDY WEISNER, LAURA RAYL, NICOLE HARVEY

TOPIC	DISCUSSION	ACTION
PRESIDENT'S REPORT/BOARD ANNOUNCEMENTS	KESHA PASSED OUT LAST APPROVED MINUTES FOR SEPTEMBER 15, 2009 MEETING WHICH WERE APPROVED DURING THE DECEMBER 2009 HOLIDAY MEETING	MINUTES REVIEWED BY NEW BOARD MEMBERS.
TREASURER'S REPORT	<p>PAUL GAVE JERRY A FIRST FEDERAL BANK STMT. JERRY PASSED OUT 2010 OPERATING BUDGET FOR BOARD REVIEW. TOM MENTIONED 2009 INPO WHICH YIELDED \$4010 LESS \$2323. THE DIFFERENCED BETWEEN THE TWO NUMBERS IS THE PROFIT YIELDED BY 2009 INPO. THE SOUTHCOAST ACCOUNT WAS CLOSED. LSN NOW HAS JUST THE FIRST FEDERAL ACCOUNT. TOM REMINDED JERRY OF JOHN REDDEN'S CHECK; ADD \$3,000 TO "OTHER" CATEGORY, \$1,000 NOT YET RECEIVED. THIS BRINGS ESTIMATED INCOME AMOUNT TO \$19,620 IF MEMBERSHIP IS ASSUMED TO BE THE SAME IN 2010 AS IT WAS IN 2009. BOWEN'S ISLAND NUMBERS ARE UNDER "COLLABORATION" IN BUDGET. INFRASTRUCTURE HAS BEEN ZEROED OUT BECAUSE THE COMMITTEE NO LONGER EXISTS.</p> <p>STRATEGIC PLANNING: JOHN CARROLL E &amp; O INSURANCE—KESHA TO DISCUSS VICKY IS NOT CHARGING LSN FOR HER MILEAGE AT THIS POINT IN HER CAPACITY AS ADMINISTRATIVE ASSISTANT. WEB-UPDATING PROJECTION A BIT HIGH BECAUSE ALL UPDATES ARE PRETTY MUCH DONE.</p> <p>DISCUSSION REGARDING COFFEE: COFFEE COSTS AND PROCEDURES PROJECTED COST IS \$500.00 YEAR (CUT). SUGGESTED TO GET ANOTHER BIG POT AND A</p>	<p>BOARD MEMBERS REVIEWED, DISCUSS AND APPROVED THE BUDGET.</p> <p>BOARD VOTED AND APPROVED HAVING VICKY HANDLE COFFEE PREPARATIONS/CLEAN-UP FOR MEETINGS AND TO BILL HER TIME TO LSN AS ADMINISTRATION ASSISTANT.</p> <p>BOARD VOTED TO TABLE THE PROPOSAL OF USING SEACOAST CHURCH AS A LOCATION FOR MONTHLY MEETINGS FOR 2010, BUT TO RE-ADDRESS THIS PROPOSAL FOR 2011 MEETINGS.</p>

TOPIC	DISCUSSION	ACTION
	<p>SMALL POT FOR DECAF. PAUL PROPOSED ROTATING THIS RESPONSIBILITY TO MEMBERSHIP COMMITTEE. A DISCUSSION OF BUYING PRE-MADE COFFEE FOLLOWED, BUT IT WAS DECIDED THAT PRE-MADE COFFEE IS TOO EXPENSIVE. DAVID THEN PROPOSED THAT IF VICKY CONTINUES TO HANDLE THE COFFEE, THAT SHE SHOULD SIMPLY BILL LSN BY THE HOUR FOR HER TIME AS ADMINISTRATIVE ASSISTANT. DANA THEN PROPOSED TABLING THIS PROPOSAL UNTIL TAUNA ARRIVED. TAUNA AGREED WITH THIS PROPOSAL, AND THE BOARD VOTED AND APPROVED IT.</p> <p>TOM PROPOSES BRINGING NEW BATTERIES “D” FOR PORTABLE MIKE.</p> <p>QUESTION POSED RE: NEW HIGHER PRICE FOR MTG ROOM RENTAL AT ELKS LODGE AND A \$750 BALANCE FOR LAST YEAR. JERRY WILL ADDRESS THIS POTENTIAL ERROR/POINT OF CONFUSION.</p> <p>TOM PROPOSES SEACOAST AS AN ALTERNATE LOCATION FOR MEETINGS, AS IT IS FREE. ALYSON SECONDS THIS PROPOSAL. BOARD DECIDES TO TABLE THIS PROPOSAL FOR 2010, BUT TO RE-ADDRESS FOR 2011.</p> <p>JERRY TO REVISE REVENUE FROM \$3,000 TO \$2,000 DUE TO \$1,000 INCREASE IN COST FOR MEETING SPACE AT ELKS LODGE.</p> <p>OTHER REVENUE, COST AND DONATION NUMBERS HAVE CHANGED. JERRY TO E-MAIL NEW REVISED BUDGET TO BOARD FOR ADDITIONAL REVIEW.</p>	
SECRETARY’S REPORT	<p>ALYSON TO E-MAIL TYPED MINUTES FOR EACH GENERAL MONTHLY MEETING TO VICKY TO BE POSTED ON THE LSN WEBPAGE FOR THOSE UNABLE TO ATTEND OR INTERESTED IN THE INFORMATION FOR ANY OTHER REASON.</p>	<p>NO ACTION REQUIRED OR TAKEN AT THIS TIME.</p>
MEMBERSHIP REPORT	<p>TAUNA GAVE JERRY A CHECK FOR NANCY BECAUSE CHECKS ARE BEING RETURNED WHEN SENT TO THE ADDRESS LISTED ON WEBPAGE.</p> <p>RENTAL AGREEMENT WITH ELKS LODGE—TAUNA MET WITH ANGIE—LEASE OF \$1375 PER YEAR, BUT STILL HAVING ISSUE WITH THE \$750 FROM 2009. TAUNA CONFIRMED THAT CHECK #1089 OF THE SOUTHCOAST ACCOUNT CLEARED IN THE AMOUNT OF \$750.00. MYSTERY SOLVED.</p> <p>TOM TO CALL DEAN REGAL REGARDING THE NEED FOR AN ELKSMAN’S SIGNATURE ON THE LEASE.</p> <p>TAUNA REPORTS 46 MEMBERSHIP RENEWALS TO DATE, WITH 7 NEW AND 7</p>	<p>BOARD DECIDED THAT NON-MEMBER SPONSORS FOR MONTHLY MEETINGS ARE NOT APPROPRIATE.</p> <p>BOARD DECIDES THAT LISA WILL PUT TOGETHER A BULLET-POINT SINGLE SHEET ON “HOW TO BECOME A MEMBER” FOR TAUNA’S FOLDERS WHICH ARE TO BE GIVEN TO NEW</p>

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	<p>MORE IN-PROCESS. TAUNA REPORTS 10 ADDITIONAL NEW MEMBERS FROM THE 1-12-10 MEETING, WHICH IS SIMILAR TO LAST YEAR'S TREND.</p> <p>VICKY E-MAILED A REMINDER TO MEMBERS THIS WEEK REGARDING THE LISTING WHICH DISAPPEARS IN FEBRUARY FROM WEBSITE—SOME CHECKS ARE "IN THE MAIL."</p> <p>THE FOLLOWING CHECKS ARE NOT YET RECEIVED: MAMMY'S ADULT GROUP, HOSPICE CARE OF AMERICA, MUSC STORM EYE CTR, LAURA RAYL WITH NEW YORK LIFE.</p> <p>VICKY HAS E-MAILED ALL ABOVE.</p> <p>TAUNA ONLY HAS 7-8 PEOPLE WHO WANT TO BE ON THE MEMBERSHIP COMMITTEE.</p> <p>TAUNA IS "STOKED" WITH THIS YEAR'S PROPOSED SPEAKERS.</p> <p>TAUNA HAS A RECEIPT BOOK NOW.</p> <p>BARBARA FRANKLIN TO BE SPONSOR FOR FEBRUARY MEETING; BELL SENIOR LIVING FOF MARCH MEETING, PINCKNEY-CARTER FOR APRIL MEETING, ANDY WITH THE COMMONWEALTH FOR MAY'S MEETING, CARE FOR LIFE FOR JUNE MEETING, PORTER LAW FIRM FOR JULY'S MEETING.</p> <p>SPEAKERS ARE AS FOLLOWS: HEALTHQUEST FOR FEBRUARY, STEPHANIE/TRIDENT AAA &amp; TONY FROM OFFICE ON AGING FOR MARCH, APRIL'S MEETING IS DEVOTED TO NETWORKING, THE BRAIN DONATION BANK FOR MAY, CHERYL O'NEAL WHO IS BRINGING IN AN ATTORNEY FROM PARKER, POE WHO LITIGATES FOR DHEC FOR JUNE, JULY'S MEETING IS DEVOTED TO NETWORKING. THE AUGUST, SEPTEMBER, NOVEMBER MEETINGS ARE OPEN FOR SPEAKERS, AND OCTOBER IS DEVOTED TO NETWORKING. DECEMBER IS THE HOLIDAY MEETING.</p> <p>TOM ASKED IF THE BOARD WOULD EVER ALLOW A NON-MEMBER TO SPONSOR A MEETING FOR AN EXTRA FEE. BOARD DECIDES THAT THIS IS NOT APPROPRIATE FOR MONTHLY MEETINGS.</p> <p>ALL OF TAUNA'S PACKETS OF INFORMATION WENT TO VISITORS AT THE 1-12-10 MEETING. THE PACKETS CONTAINED A FOLDER WITH A MISSION STATEMENT, CODE OF ETHICS, MEMBERSHIP REQUIREMENTS, SPONSORSHIP INFORMATION, NETWORKING INFORMATION, AND BY-LAWS, WHICH WILL BE AVAILABLE TO NEW MEMBERS AT THE NEXT MEETING ON FEBRUARY 9<sup>TH</sup>.</p>	MEMBERS AND VISITORS.

TOPIC	DISCUSSION	ACTION
	<p>BOARD PROPOSES ADDING MORE INFORMATION ON “HOW TO BECOME A MEMBER” IN BULLET-POINT FORM ON A SINGLE SHEET WHICH LISA GREGOIRE WILL PREPARE.</p> <p>TAUNA WILL PUT ENTIRE PACKET INTO PDF FORM SO THAT TOM CAN PUT IT ON THE WEBSITE TO BE DOWNLOADED AS NEEDED.</p> <p>NAME BADGES ARE COMING.</p> <p>TAUNA IS STILL “STOKED.”</p>	
COLLABORATIONS REPORT	<p>NICOLE HARVEY AND WENDY WEISNER WERE UNAVAILABLE TO ATTEND MEETING, SO NO REPORT WAS GIVEN</p>	<p>NO ACTION REQUIRED OR TAKEN BY BOARD.</p>
PUBLIC RELATIONS REPORT	<p>PUBLICITY AND OUTREACH COMMITTEES ARE NOW THE PUBLIC RELATIONS COMMITTEE.</p> <p>REBECCA HAS HAND-OUT REGARDING PUBLICIZING LSN IN AS MANY PUBLICATIONS AS POSSIBLE FOR FREE.</p> <p>LSN TO DO MEMBER OF THE MONTH OURSELVES, AND THE MEMBER OF THE MONTH INFO WILL BE GIVEN TO VICKY TO PUT ON THE WEBPAGE EACH MONTH.</p> <p>LAURA RAYL HAS A CONTACT WITH THE SENIOR CENTER DOWNTOWN, AND THERE IS A PROPOSAL TO DO “SOUP DAY” WITH CROCKPOTS AND BREAD IN MARCH 2010.</p> <p>DIRECTOR OF OPERATION HOME WITH LOWES TO GET AIR CONDITIONERS TO SENIORS IN NEED - SEPARATE FROM OPERATION “COOL BREEZE” WHICH WE ARE NO LONGER TAKING PART IN. PAUL HAS A CONTACT WITH HOME DEPOT, SO MAYBE WE CAN DO A SIMILAR PROJECT WITH THEM INSTEAD.</p> <p>REBECCA TO TALK TO YVONNE AT CHARLESTON SENIOR DAY REGARDING MEALS ON WHEELS—WE AS LSN MEMBERS, CANNOT ACTUALLY HAND-OFF MEALS.</p> <p>DANA SAYS THAT THE TIME COMMITMENT TO SIMPLY RIDE ALONG IS FROM 8AM TO 2PM. IS THIS TOO MUCH?</p> <p>DANA SUGGESTS FOOD PANTRIES.</p> <p>PAUL SUGGESTS CRISIS MINISTRIES—COOKING AND SERVING BREAKFAST(S).</p> <p>KESHA COMMENTS THAT CRISIS MINISTRIES IS NOT NECESSARILY SENIOR-FOCUSED.</p> <p>NEW VETERAN’S COUNCIL WILL START MEETING. THEY HAVE A NEW MENTORING PROGRAM FOR VETERANS RETURNING HOME FROM COMBAT WHO ARE HAVING</p>	<p>BOARD VOTED AND APPROVED THE MERGING OF PUBLICITY COMMITTEE WITH OUTREACH COMMITTEE TO MAKE NEW AND IMPROVED PUBLIC RELATIONS COMMITTEE.</p> <p>BOARD VOTES AND APPROVES TO REMOVE INFRASTRUCTURE COMMITTEE AND TO RE-ASSIGN THOSE DUTIES TO FIRST VICE-PRESIDENT.</p>

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	<p>PTSD-LIKE ISSUES WHILE RE-ACCLAMATING.</p> <p>ITN: NEW LEGAL AID PROGRAM FOR SENIORS. THIS, ALONG WITH THE VETERAN'S COUNCIL PROGRAM, WILL BE PRESENTED TO LSN IN MARCH.</p> <p>BOARD VOTES TO CHANGE PUBLICITY COMMITTEE AND OUTREACH COMMITTEE TO PUBLIC RELATIONS COMMITTEE. MOTION MADE BY REBECCA, TOM SECONDED, APPROVED BY ALL.</p> <p>PAUL MOVED TO REMOVE INFRASTRUCTURE COMMITTEE AND TO ROLL THE DUTIES PREVIOUSLY ASSIGNED TO INFRASTRUCTURE OVER TO THE 1<sup>ST</sup> VICE PRESIDENT.</p>	
WEBPAGE REPORT	<p>ADVERTISING ON LSN WEBPAGE. REQUEST FOR 3<sup>RD</sup> PARTY ADVERTISING ON LSN WEBPAGE. BOARD DOES NOT APPROVE FOR ANYTHING OTHER THAN JOBS. CHANGE "CLICK HERE TO COMPLETE FORM AND PAYMENT" TO "CONTINUE" OR "NEXT."</p> <p>"CLICK &amp; PLEDGE" INSTEAD OF PAYPAL. WEBPAGE WILL SAY "PAYMENT FEATURE" SO THAT IF PAYMENT MECHANISM CHANGES, LSN IS ALL SET EITHER WAY.</p> <p>MUST ENTER E-MAIL ADDRESS SO THAT RECEIPT IS GENERATED AND SENT IMMEDIATELY.</p> <p>TOM GAVE BOARD A HAND-OUT.</p> <p>MEMBER OF THE MONTH WILL BE HANDLED BY MEMBERSHIP COMMITTEE. PUBLIC RELATIONS WILL TAKE CARE OF PHOTOS ON WEBSITE.</p> <p>LSN MEMBER NEWS TO BE HANDLED BY PUBLIC RELATIONS, EXCEPT SOCIAL EVENTS TO BE CONTRIBUTED BY COLLABORATIONS COMMITTEE.</p> <p>THE WEBPAGE NEEDS TO BE REFRESHED, BECAUSE A LOT OF THE INFORMATION AND PHOTOGRAPHS ARE OLD.</p> <p>LISA PROPOSES PUT JOB OPPORTUNITIES IN A MORE PROMINENT POSITION ON WEBSITE &amp; TO ALSO ADD A LOOKING FOR EMPLOYMENT &amp; HELP WANTED SECTION SO THAT THOSE WHO ARE LOOKING FOR JOBS CAN POST RESUMES, ETC.</p> <p>PAUL PROPOSES A REMINDER TO MEMBERS ABOUT ALL THE GREAT INFORMATION AND LINKS ON THE WEBPAGE.</p> <p>TOM REVIEWED FUN OPTIONS ON WEBPAGE.</p>	<p>BOARD VOTES TO DISALLOW THIRD PARTY ADVERTISING FOR ANYTHING OTHER THAN JOB LISTING.</p> <p>BOARD APPROVES MORE RESEARCH AND EFFORT INTO HELP WANTED &amp; EMPLOYMENT SECTIONS OF WEBPAGE FOR THOSE LOOKING FOR EMPLOYEES AND/OR POSITIONS.</p> <p>BOARD APPROVES REMINDING MEMBERS OF ALL OF THE GREAT INFORMATION AND LINKS AVAILABLE TO MEMBERS ON LSN WEBPAGE.</p> <p>BOARD TO HANDLE NOMINATION(S) OF OFFICE ON AGING SENIOR AWARD—POSSIBLY ITN.</p>

TOPIC	DISCUSSION	ACTION
	<p>LISA PROPOSES "SEARCH" COMPONENT FOR WEBSITE IN GENERAL.  TOM TO ASSESS COST &amp; DIFFICULTY OF THIS.  WEBSITE ACTIVITY IS MONITORED—HIT RATE IS RESET AT BEGINNING OF EACH MONTH.  CURRENTLY, HIT RATE AVERAGES APPROXIMATELY 500 PER MONTH.  VICKY TO CONTINUE TO CHECK MAIL.  KESHA ANNOUNCES THAT JOHN CARROLL IS STILL AVAILABLE TO ASSIST EACH INDIVIDUAL COMMITTEE ONE MORE TIME TO HELP WITH STRATEGIC PLANNING INTO THE FUTURE. COMMITTEE CHAIRS TO BE ENCOURAGED TO CONTACT HIM.  NEXT BOARD MEETING TENTATIVELY SCHEDULED ON APRIL 9<sup>TH</sup> TO BE RE-SCHEDULED BECAUSE OF SPRING BREAK. POSSIBLY APRIL 16<sup>TH</sup>?  7-8 PEOPLE ON MEMBERSHIP COMMITTEE;  14 PEOPLE ON COLLABORATION COMMITTEE;  15 PEOPLE ON PUBLIC RELATIONS.  VICKY TO SEND OUT A LIST OF WHO IS ON WHICH COMMITTEE.  WENDY AND NICOLE TO DECIDE ON INPO AND ADVISE BOARD FURTHER.  OFFICE ON AGING SENIOR AWARD—SCAIPC WON LAST YEAR.  QUESTION POSED ABOUT NOMINATING ITN. BOARD TO HANDLE NOMINATIONS.  12 T-SHIRTS LEFT AND GIVEN TO REBECCA.</p>	